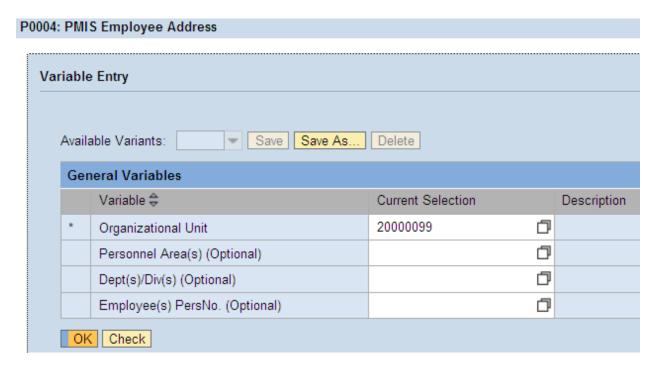# P0004 – PMIS Employee Address Report

This report displays a listing of employee's and their primary and secondary address. The transaction PMADDR 000-00-0000 is used to display this information in PMIS. Organizational Unit is a required selection criteria for this report and Personnel Area, Agency/Division, and Personnel Number are optional criteria.

*Filter On

P0004: PMIS Employee Address

Variable Entry

Available Variants: [   ] [Save] [Save As...] [Delete]

General Variables

	Variable ⇕	Current Selection	Description
*	Organizational Unit	20000099	
	Personnel Area(s) (Optional)		
	Dept(s)/Div(s) (Optional)		
	Employee(s) PersNo. (Optional)		

[OK] [Check]

*Standard Report

Dept/Div		EE Name	EE PERNR	SSN Last4	PMIS Position	Primary Phone
6010	UNC-GENERAL ADMIN	BUNNY, BUGS	12121212	9999	601021110004444	2524314444
6010	UNC-GENERAL ADMIN	BUNNY, LOLA	13131313	8888	601021110003333	2524313333
6010	UNC-GENERAL ADMIN	PIG, PORKY	14141414	7777	601021060012222	2524312222
6010	UNC-GENERAL ADMIN	PIG, PETUNIA	15151515	6666	601021150001111	2524311111

P0004 – PMIS Employee Address Report

CONTINUED…

Primary Addr1	Primary Addr2	Primary City	Primary State	Primary Zip
123 PENNY LANE	#	DURHAM	US/NC	277040000
456 GUM DROP AVE	#	CHAPEL HILL	US/NC	275170000
789 ENDLESS CIR	#	GARNER	US/NC	275290000
369 LOONEY TUNES DR	APT 1008	ALBEMARLE	US/NC	280010000

*Selection Criteria	*Additional Selection Criteria
▼ Columns 　▪ Key Figures ▼ Rows 　▪ Dept/Div 　▪ EE Name 　▪ EE PERNR 　▪ SSN Last4 　▪ PMIS Position 　▪ Primary Phone 　▪ Primary Addr1 　▪ Primary Addr2 　▪ Primary City 　▪ Primary State 　▪ Primary Zip	▼ Free characteristics 　▪ Country 　▪ County 　▪ Organizational Unit 　▪ Personnel Area 　▪ Second Addr1 　▪ Second Addr2 　▪ Second City 　▪ Second Phone 　▪ Second State 　▪ Second Zip

You can use Free Characteristics to add additional data to the report.

- 'Columns' shows the field selections that are displayed on the report.
- 'Free Characteristics' shows the additional field selections that can be dragged and dropped in and out of the report.
- This report lets you view the data based on the OrgUnit entered.